

SWINFEN AND PACKINGTON PARISH COUNCIL

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Our Ref: JM

11 March 2015

To: All Members of the Parish Council

Dear Councillor

You are hereby summoned to attend the Meeting of the Parish Council to be held in the **Conference Room 1, Conference Centre, HMP Swinfen on Wednesday 18 March 2015 commencing 7.00 p.m.** at which the business set out below will be transacted.

Yours sincerely

**Jayne Minor (Ms)
Parish Clerk**

AGENDA

PUBLIC FORUM

A maximum of 15 minutes will be allocated prior to the commencement of the meeting when members of the public may put questions/comments on any matter in relation to which the Parish Council has powers or duties which affect the area (see notes at the end of the Agenda).

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST AND DISPENSATION

To receive declarations of any personal or prejudicial interest under consideration on the Agenda in accordance with the Parish Town Councils (Model Code of Conduct) Order 2007.

3. MINUTES

To approve as a correct record the Minutes of the Meeting of the Parish Council held on 14 January 2015 (Minute Nos. 53 - 66) (**ENCLOSURE**).

4. CHAIRMAN'S ANNOUNCEMENTS

5. HOPWAS QUARRY

Members are requested to debate the up to date position relating to Hopwas Quarry.

6. THE HIGH SPEED RAIL PLANS

Members are requested to debate the up to date position relating to the High Speed Rail Plans.

7. REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT 2014/15

Members are requested to receive and note the attached report (**ENCLOSURE**).

8. STATEMENT OF INTERNAL CONTROL AND ANNUAL REVIEW OF EFFECTIVENESS OF INTERNAL AUDIT

Members are requested to receive and note the attached report (**ENCLOSURE**).

9. PLANNING DECISIONS**ACCESS TRACK ADJACENT TAMWORTH ROAD, WHITTINGTON HEATH**

Members are requested to receive and note the following planning application decision:-

14/01159/ADV	Tail Wagger Dog Grooming Access track adjacent Tamworth Road Whittington Heath Retention of two free standing illuminated signs	Granted
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10. GROW WELL – VISITORS’ GARDEN AT THE REAR OF THE VISITORS CENTRE, HMP/YOI, SWINFEN HALL

Members will recall that at a meeting of the Parish Council held on 12 May 2010, Mr John Polhill, Chairman of Grow Well gave a presentation on a project to develop a ‘Visitors’ Garden’ at the rear of the Visitors Centre, HMP/YOI, Swinfen Hall.

Grow Well continue to maintain the garden which is establishing itself well.

Members are requested to consider making an annual contribution in the sum of £100 towards the cost of maintaining the garden.

11. WEBSITE

Members are requested to consider payment of an invoice from Newfangled Media Limited in connection with the continued maintenance of the website (**ENCLOSURE**).

12. EXCLUSION OF THE PRESS AND PUBLIC

The Chairman will move:

That under the Public Bodies (Admissions to Meetings) Act 1960 (Section 2) (and as expended by Section 100 of the Local Government Act 1972), the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information.

13. PARISH CLERK'S SALARY

Members are requested to approve the payment of the Parish Clerk's February and March 2015 salary (**PINK ENCLOSURE**).

14. DATE AND TIME FOR NEXT PARISH COUNCIL MEETING

The next Parish Council Meeting will be held on Wednesday 13 May 2015.

PUBLIC FORUM SESSION AT PARISH COUNCIL MEETINGS

Residents of Swinfen and Packington Parish Council have an opportunity to speak at each Parish Council meeting:

- 1. The Public Forum session will usually be the first item on the Agenda.*
- 2. The Public Forum will last up to 15 minutes and members of the public can ask the Parish Council a question (or make a statement).*
- 3. Your statement or question must relate to a matter of special relevance to Swinfen and Packington or within the responsibility of the Parish Council.*
- 4. Matters relating to the conduct of any individual councillor or officer will not be permitted – in such circumstances you should write to the Parish Council.*
- 5. You will be allowed to speak for up to 3 minutes and you can raise more than one issue within the overall limit of 3 minutes allowed to you.*
- 6. After each speaker the Chairman of the Parish Council (or his/her representative) will answer the question or give notice that he/she will provide a written answer as soon as possible.*

If a written answer is to be given this will be sent to you at your stated address.